

KYC UPDATION FORM

MODEL CO-OP.BANK LTD,

_____ Branch

Date of submission: _____



Account No. _____ Customer No. _____

Name of the account holder / Title of Account _____

Residential Address/Commercial Address:

Telephone Nos. Res. _____ Office _____ Mobile _____

I/We enclose the following documents in compliance of KYC updation norms:

For Individuals

1) Proof of Identity: Aadhar/Election Card/Driving License/Passport/PAN Card/ _____

2) Proof of Residential Address: Tel.Bill/Elect. Bill/Ration Card/or as per item 1.above. _____

For Propreitory Concerns

1.Proof of Identity and Address of the proprietor (as for individuals above)

2.Proof of Name, address and activity of the concern : **(Any Two of the following)** Shop & Est. License, Sales and Income Tax Returns (with , CST/VAT Certificates, Licenses issued by registering authority like Institute of Cert Accountants of India, Indian Medical Council, Food & Drug Control Authorities, and documents issued by Sales Tax/Service Tax/Profession Tax authorities and utility bills in the name of the propriety concern.

For Firm/ Company/ Institutions/ Trusts/ Associations

1) Proof of Identity and Address of **all** the authorised signatories (as for individuals above)

2) Proof of Business and Commercial Address: Shop & Est. License/Service Tax Registration Number/LBT/MVAT/Copy of Leave and License Agreement/Society Maintenance Bill for Shop or Office/ I. Tax Return of the firm.

2) Other documents: Resolution of Association or Trust or Company/Memorandum and Articles of Association/PAN Card copy of Firm/Institution / any other _____

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Signature of account holder/s

*Rubber Stamp (in case of Company/Institution)